

## RECORD OF PROCEEDING

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF:

### BRITANIE RIDGE METROPOLITAN DISTRICT

HELD FRIDAY, NOVEMBER 17, 2023, at 10:00 AM TELECONFERENCE

#### ADMINISTRATIVE ITEMS

The special meeting of the Board of Directors of the Britanie Ridge Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors confirmed their qualifications to serve on the Board:

Jeremy Hanak  
Jason Gibson

Absent was James Schirger whose absence was excused

Also present was:  
Dianne Miller, Sonja Steele, and Rhonda Bilek of, Miller Law pllc.

#### CALL TO ORDER

Ms. Miller noted that a quorum of the Board was present, and the Directors confirmed their qualifications to serve.

#### CONFLICTS OF INTEREST

Ms. Miller advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Mr. Schirger disclosed his interest as the owner of property and resident within the District. This disclosure is associated with approval of items on the agenda that may affect his interest.

Mr. Hanak disclosed his interests as the owner of property and resident within the District. This disclosure is associated with approval of items on the agenda that may affect his interests.

Mr. Gibson disclosed his interests as the owner of property and resident within the District. This disclosure is associated with approval of items on the agenda that may affect his interests.

Written disclosures of the interests of all of the directors were filed with the Secretary of State prior to the meeting.

#### MINUTES

The minutes for November 7, 2022, meeting were reviewed by the Board. Upon motion by Director Hanak and second by Director Gibson, the Board approved the minutes.

## **PUBLIC HEARING**

Ms. Miller noted that notice of the public hearing for the budget was posted within the boundaries of the District and otherwise published in accordance with Colorado law. Upon motion of Director Hanak and second by Director Gibson, the public hearing was opened at 10:06 a.m.

## **2023 BUDGET AMENDMENT**

**Consider Approval of the 2023 Budget Amendment:** Director Hanak advised the Board that the 2023 budget amendment is not necessary.

## **2024 BUDGET**

**Consider Adoption of the 2024 Budget:** Director Hanak presented the Board of the details of the 2024 proposed budget. Upon review and discussion and upon the motion of Director Hanak and second by Director Gibson, the Board unanimously approved the proposed budget for 2024, subject to receipt of the final assessed value of the District by the County Assessor, and approval by a committee of Director Hanak, and appropriated the funds, therefore. Pursuant to Colorado law, a mill levy of 10.000 mills will be certified for collection in 2024. Upon motion of Director Hanak and second by Director Gibson, the public hearing was closed.

## **2024 ANNUAL ADMINISTRATIVE RESOLUTION**

**Consider Approval of the 2024 Annual Administrative Resolution:** Ms. Miller presented the Board with a resolution designating officers for the District and establishing director compensation, regular meeting dates, notice provisions and other administrative matters. Ms. Miller explained the website and the need for one physical posting location, the Board determined the Kiosk by the mailboxes to be the District's physical location. Motion by Director Hanak, second by Director Gibson, the Board unanimously approved the annual administrative resolution for 2024.

## **RESOLUTION WAIVING WORKERS' COMPENSATION**

**Consider Resolution Waiving Workers' Compensation Insurance for 2024:** Ms. Miller presented to the Board the Resolution Waiving Workers' Compensation Insurance for 2024. Upon motion by Director Hanak and second by Director Gibson, the Board unanimously approved the resolution.

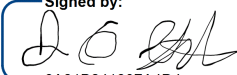
## **OTHER BUSINESS**

Ms. Miller discussed SDA dues and membership fees that can be compared to other Special District's Fee Resolutions for diversified transparency on the rates, upon motion of Director Hanak and second by Director Gibson SDA membership renewal approved with comparison of other fee schedules.

## **ADJOURNMENT**

There being no further business to come before the Board, upon motion and second, the Board unanimously adjourned the meeting at 10:27 a.m.

Respectfully submitted,

Signed by:  
  
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Secretary for the Meeting